

# AGENDA

**Meeting:** CORSHAM AREA BOARD  
**Place:** Springfield Campus, Corsham  
**Date:** Thursday 25 May 2017  
**Time:** 7.00 pm (refreshments from 6.30pm)

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Including the Parishes of Box, Corsham, Colerne and Lacock

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this agenda to Kevin Fielding (Democratic Services Officer) on 01249 706612 [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## **Wiltshire Councillors**

Ruth Hopkinson – Corsham Pickwick  
Brian Mathew – Box & Colerne  
Ben Anderson – Corsham Without & Box Hill  
Philip Whalley – Corsham Town

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## **RECORDING AND BROADCASTING NOTIFICATION**

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

<b>Items to be considered</b>	<b>Time</b>
<p style="text-align: center;"><b><u>Refreshments</u></b></p> <p><b>A chance to network and meet your local Wiltshire Councillor. The meeting will start at 7.00pm</b></p>	<b>6.30pm</b>
<p><b>1 Chairman's Welcome and Introductions</b></p> <ul style="list-style-type: none"> <li>• Appointment of Chairman and Vice-chairman – 2017-18.</li> </ul>	<b>7.00pm</b>
<p><b>2 Apologies for Absence</b></p>	<b>7.05pm</b>
<p><b>3 Minutes (Pages 1 - 6)</b></p> <p>To approve and sign as a correct record the minutes of the meeting held on Tuesday 14 March 2017.</p>	
<p><b>4 Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p><b>5 Chairman's Announcements</b></p> <p>Chairman's Announcements.</p>	
<p><b>6 Appointments to Outside Bodies and Working Groups</b></p> <p>To appoint Area Board members to outside bodies and to reconstitute working groups.</p>	
<p><b>7 Introduction to the work of the Area Board for 2017/18</b></p> <p>Richard Rogers (Community Engagement Manager) will give an overview of his role and that of the area board, budgets available and the focus for the year ahead. This will also include information on the community tree planting project to commemorate WW1.</p>	<b>7.15pm</b>
<p><b>8 Partner Updates</b></p> <p>To receive any updates from the following partners:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Dorset &amp; Wiltshire Fire and Rescue Service</li> </ul>	<b>7.35pm</b>

- Health Services
- Town and Parish Council Nominated Representatives
- Digital Corsham
- Chamber of Commerce
- Schools

9      **Neighbourhood Watch Forum**      7.45pm

Mike Davidson (Chair - Wiltshire NHW Association)

10     **Cyber Crime Presentation**      7.55pm

Paul Harvey – Wiltshire Police

11     **Local Youth Network (LYN)**      8.15pm

To receive an update with regard to Youth work in the area, and to consider the application for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

- Colerne Choices - £4,494 to provide a range of positive activities in the Colerne area in response to the consultation undertaken.

12     **Corsham Older Persons Champion**      8.25pm

To confirm Kevin Gaskin as the Corsham Older Persons Champion.

13     **Community Area Grants** (*Pages 7 - 16*)      8.30pm

The Wiltshire Councillors will consider the following applications to the Community Area Grants Scheme:

- Box Bowls Club - £500 for Equipment storage container.
- Pickwick Association - £445 towards planters and mobile waterer to maintain verge and flower displays.

14     **Future Meeting Dates**

- Thursday 20 July 2017.
- Thursday 21 September 2017.

- Thursday 23 November 2017.

15 **Urgent items**

Any items of business which the Chairman agrees to consider as a matter of urgency.

16 **Close**

**8.45pm**



# MINUTES

**Meeting:** CORSHAM AREA BOARD  
**Place:** Corsham Town Hall  
**Date:** 14 March 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 8.55 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer) on 01249 706612 or  
[kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk).

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Alan MacRae (Chairman), Cllr Dick Tonge, Cllr Sheila Parker and  
Cllr Philip Whalley (Vice Chairman)

### **Wiltshire Council Officers**

Richard Rogers - Community Engagement Manager  
Kevin Fielding - Democratic Services Officer  
Richard Williams - Community Youth Officer

### **Town and Parish Councillors**

Corsham Town Council – Ruth Hopkinson & David Martin  
Box Parish Council – Mike Curd  
Lacock Parish Council – Chris Doel

### **Partners**

Wiltshire Police – Inspector Mark Luffman  
Corsham Chamber of Commerce – Sue Stockley & Stuart Pearce  
Healthwatch Wiltshire – Anne Keat  
Transcoco – Nikki Kenna

**Total in Attendance: 43**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introductions, Apologies, Minutes, Declarations and Announcements</u></p> <p>The Chairman welcomed everyone to the Corsham Town Hall for a meeting of the Corsham Area Board.</p> <p>The Chairman advised that the meeting would be an opportunity to look back over some of the achievements of the Area Board during the last four years.</p> <p>Apologies were received from Ann Nicholas and Richard Ponton.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the minutes of the meeting held on Thursday 19 January 2017 were agreed as the correct record.</b></li> </ul> <p>There were no declarations of interest received.</p> <p>The Chairman reminded the meeting of the forthcoming Local Council election on Thursday 4 May 2017.</p>
2	<p><u>Written Partner Updates</u></p> <p>The following partner updates were noted:</p> <p>Wiltshire Police – Written report.</p> <p>Dorset &amp; Wiltshire Fire and Rescue Service – Written report.</p> <p>Corsham Town Council – Written report.</p> <p>Chamber of Commerce – Written report.</p> <p>•</p> <p>Colerne Parish Council</p> <ul style="list-style-type: none"> <li>• That the Neighbourhood plan was ongoing, with regular meetings now</li> </ul>



	<p>being held.</p> <p>Lacock Parish Council</p> <ul style="list-style-type: none"> <li>• Thanks to the Community Area Transport Group for their help and hard work over the past four years.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
3	<p><u>Community Area Transport Group (CATG) - update and Area Board Highways Report - Corsham</u></p> <p>Cllr Philip Whalley Introduced the CATG business:</p> <p>The CATG notes dated 15 February 2017 were approved.</p> <p>The Area Board area were asked to consider the following recommendations from the report:</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>Area Board Issue 4773, Abbey Road, Lacock: That the Area Board should fund 75% of the costs of replacing the temporary signs with permanent ones. This would be up to £1,600. The National Trust would pay for the remaining 25% of the costs – Agreed.</b></li> <li>• <b>Speeding and volume of traffic in Lacock – That the Area board fund (up to £500) the cost of the survey work on installing white gates at the entrances to the village – Agreed.</b></li> <li>• <b>That the remainder of the CATG unallocated funding be allocated to addressing issue 4364 - Hither Way, Lacock – Agreed.</b></li> </ul> <p>The Area Board noted the update on progress on the ‘Local Highways Investment Fund 2014 – 2020’, and to consider future road resurfacing sites. (Appendix 2. Page 67 of the agenda pack).</p> <p>Petitions Received:</p> <p>Speed limit reduction Colerne Primary School.</p>

	<ul style="list-style-type: none"> <li>• Cllr Sheila Parker advised that a 20mph speed limit was looking to be introduced.</li> </ul> <p>Speed Limit reduction Thickwood Estate.</p> <ul style="list-style-type: none"> <li>• That this issue would be discussed at the next Parish Council meeting.</li> </ul> <p>Valley Road underpass, Corsham.</p> <ul style="list-style-type: none"> <li>• Cllr Philip Whalley advised that he had been working with Cllr Alan MacRae to resolve this issue. The local Police were aware of the issues of anti-social behaviour.</li> </ul> <p>It was agreed that young offenders would repaint the underpass with anti-graffiti paint and that an Area Board project grant sponsored by Cllr Alan MacRae would fund CCTV equipment for the underpass.</p> <p>The Chairman thanked Cllr Philip Whalley for his report.</p>
4	<p><u>Review of the Area Board Year</u></p> <p>Cllr Alan MacRae introduced the Corsham Area Board review of the year.</p> <p>A power point presentation was used, giving local groups and grant recipients the opportunity to explain how the Area Board had helped their group or organisation during 2016/17.</p>
5	<p><u>Grants and Funding</u></p> <p>The Wiltshire Councillors considered the following applications to the Community Area Grants Scheme:</p> <p><b>Decision</b>  <b>Colerne Village Hall awarded £1,000 for village hall tables.</b>  <b>Reason</b>  <b><i>The application meets grant criteria 2016/17</i></b></p> <p><b>Decision</b>  <b>1st Neston and Box Scout Group awarded £4,000 for camping equipment.</b>  <b>Reason</b>  <b><i>The application meets grant criteria 2016/17</i></b></p>

	<p><b>Decision</b> Corsham Cricket Club awarded £5,000 for mower and store roof. <b>Reason</b> <i>The application meets grant criteria 2016/17</i></p> <p><b>Decision</b> Brunel Shed awarded £1,000 for storage Unit. <b>Reason</b> <i>The application meets grant criteria 2016/17</i></p> <p><b>Decision</b> Leafy Lane Playing Fields Ltd awarded £882.20 for mini goals. <b>Reason</b> <i>The application meets grant criteria 2016/17</i></p> <p><b>Decision</b> Transcoco awarded £375 for Information Boards. <b>Reason</b> <i>The application meets grant criteria 2016/17</i></p> <p>Cllr Initiatives</p> <p><b>Decision</b> Cllr Alan MacRae awarded £3,000 for Corsham Railway Station project.</p> <p><b>Decision</b> Cllr Philip Whalley awarded £693 + VAT for Corsham pedestrian underpass CCTV cameras.</p> <p>Funding taken under delegated authority by the Community Area Manager.</p> <p><b>Great British Clean Up – Expenditure under delegated authority of £238.15 for litter picking equipment – Agreed.</b></p>
6	<p><u>Farewell to Cllr Tonge</u></p> <p>The Chairman thanked Cllr Dick Tonge for his hard work and dedication as a Parish, District and Unitary Councillor in the Corsham community area.</p> <p>Cllr Tonge who was retiring from local government, thanked everyone for his send off.</p>

7	<u>Close</u>
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## Community Policing Report Area Board - 25<sup>th</sup> May 2017

### Corsham

Hello and welcome to this Community Policing Team report.

Over the last month Wiltshire Police has been running a survey, collecting feedback about the Community Policing Team model. We thank you all for your help in generating this important information, which will help us to ensure that we are providing the high quality of service that the people of Wiltshire and Swindon deserve and expect.

#### Police use of Taser and Body Worn Video Cameras

Many of you may have already seen a number of our officers sporting new body worn video cameras. These devices are the latest of investments in technology as Wiltshire Police strives to be innovative in its approach, providing an effective, efficient and quality service. Following our successful pilot earlier in the year, our full rollout is progressing well and already there has been positive feedback.

Wiltshire Police currently has 160 Tasers and is offering instruction to officers who successfully apply for additional training in an effort to help maintain public and officer safety by making a greater number of the existing devices able to be deployed at any one time.

Tasers are used by trained Police Officers in a number of ways, many of which involve no direct physical force to be used on a person.

They can be drawn from the holster, aimed at the subject, have the 'red dot' pointed at the subject with the laser sight or activated so that an electric current is 'arced' at the front of the device, all of which can resolve incidents.

Home Office figures released last week showed a drop in the number of times Tasers were discharged nationally.

Chief Constable Mike Veale said: **"The use of Taser has been widely debated and I have carefully considered the options.**

**"I feel that by giving officers the option to carry Taser we are giving them the choice to use the tools available to us at this time to keep both keep the public and themselves safe.**

**"However, let me make it clear that I see the rollout of Tasers as a preventative measure not an aggressive tool.**

**"I also want to make it clear that it is not a tool to default to at the earliest opportunity; it needs to be used with precision, wisdom, proportionality and measure.**

**“I want to have the right resources in the right place at the right time with the right skills and accreditation to deal with the threat, risk and harm faced within communities.**

**“We have, geographically, a very large force with a huge degree of rurality which often leaves officers and staff working single crewed and on occasions feeling vulnerable to the dangers they may be facing.**

**“This decision is something which I hope will give our colleagues more confidence and courage to remain on the front foot so that we are able to protect our communities.**

**“We constantly assess the current risk and threat in the county and I believe that it is the right time to increase the training in Taser and in turn, increase our capacity.**

**“Although Wiltshire is one of the safest counties in the country, we still face a rise in violent crime and the threat of terrorism remains very real throughout the UK.**

**“Taser can be used effectively as a deterrent or as a way of ending a violent situation where someone is at risk of harm.”**

In addition to increasing Taser capability, Wiltshire Police is rolling out body-worn cameras to front line officers and staff. Many of you may have already seen a number of our officers sporting the new body worn video cameras.

Mr. Veale said: **“This new investment in body-worn video cameras will help us transform the way we work, allowing our officers and staff to do their jobs serving the communities of Wiltshire and Swindon with greater confidence and security.**

**“Our police officers and staff put themselves into volatile and dangerous situations every day and these cameras should not only act as a deterrent to those who may wish to cause them harm, but can also be used as valuable evidence when officers and staff are subjected to violence and abuse.**

**“It should also give the public greater confidence in our professionalism and, on the rare occasions where our service does not live up to our high standards, allow us to take action and learn from any errors or mistakes.**

**“These cameras are as much about the officer behind the camera as the person in front of it. They will help ensure Wiltshire Police continues to provide the high standards of service that both the Force and the people they serve expect.”**

With the news that a general election has been called, we would like to reassure the public that there will be an appropriate policing plan in place ahead of the vote in June.

Thank you for your continued support to Wiltshire Police. Please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/>



[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

**COMMUNITY MESSAGING**

We are constantly reviewing our visibility and how we can develop this and work with our communities.

We cannot physically be everywhere all of the time and we want to ensure consistent information with our communities and to be able to provide the information that matters to you when you need it. There has been some good feedback from our new way of working using Community Messaging so please sign up and use it.

<https://www.wiltsmessaging.co.uk/>

**Our CPT priority:** Persistent offenders and ongoing issues affecting the Community in line with our Force Control Strategy. Priority Offenders are established at a weekly Sector meeting, as a result priorities and taskings are raised as a way to effectively manage live intelligence and priorities that are developing in the northern hub.

**CONTROL STRATEGY**

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse, Cyber Crime, Organised criminality, County lines and the criminally exploited, Dangerous and persistent offenders, Child sexual exploitation and abuse, Modern Slavery and human exploitation.



[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

## LOCAL CRIMES

On the 14<sup>th</sup> March at approximately 22:00 hours, unknown suspect(s) have gained access into secure garage in Woodlands, Corsham and stole a Stomp Pit motorbike from within.

Between 14<sup>th</sup> and 15<sup>th</sup> March overnight, unknown suspect has broken into a taxi which was parked securely on Queens Avenue, a wallet and a coin holder was stolen.

On the 16<sup>th</sup> March, there was an attempt burglary at a property on The Ley, Box, no entry was gained but tool marked were left on the door frame, a quantity of lead was also stolen from garden at this location.

Overnight on the 18<sup>th</sup> of March an unknown person has caused damage to the offside door mirror of a car parked on Priory Street

On the 21<sup>st</sup> March unknown suspect has smashed the rear windscreen of a vehicle parked in Gastard and stole a Drone from the boot to the value of £4,000.

On the 28<sup>th</sup> March, an unknown female as stolen a quantity of clothing from TK MAXX, enquiries are ongoing.

On the 3<sup>rd</sup> April at 14:00 hours a 45 year old male was arrested for being aggressive to members of the public and Police officers in Station Road. He was issued with a Fixed penalty notice for public order offences, also on the same day, an unknown suspect has filled up a jerry can with £24.86 of unleaded petrol at the Texaco garage and left without making payment. Enquiries are ongoing.

Two unknown males have entered the Co-op in the Martingate Centre and stole a bottle of alcohol.

During the early hours on the 5<sup>th</sup> April, entry was forced to the old Jaipur Restaurant which is currently being renovated for a new restaurant. A quantity of tools was stolen to the value of approximately £2000. Later the same day, a vehicle was involved in an RTC within the Avon & Somerset area and Police attended, the occupants of the vehicle were subsequently arrested for the Burglary in Corsham and the tools were recovered.

Between midnight on 9<sup>th</sup> April and 01.50 hours on 10<sup>th</sup> April, unknown suspect(s) have broken into the old library building on Pickwick Road by kicking and forcing the fire door, it would appear that they have lit a fire inside of the building.

Overnight between 9<sup>th</sup> and 10<sup>th</sup> April unknown suspect has put paint on the children's equipment at the Magic Dragon Pre School in Box, they have also thrown paint over a bench and road sign and stuck broken glass onto the paint covering the bench.

Between 14<sup>th</sup> and 17<sup>th</sup> April Unknown persons have caused damage to the childrens play area at Springfield Play park next to the Campus by pulling up the tarmac. Damage is two £1000 plus VAT.

Overnight on the 19<sup>th</sup> April, entry was gained to a White Transit Van which was parked on Bences Lane, Corsham. A quantity of tools were stolen.

On the 19<sup>th</sup> April at 16.30 hours approximately 14 unknown males have been seen to trash a pile of hay and have pulled up apple trees and have strewn litter over the Rough Street area.



Between 1700 hours on 24<sup>th</sup> April – 0800 hours on 25<sup>th</sup> April a black Landrover 90 Defender was stolen from Queens Square in Box.

At 09.13 hours on 27<sup>th</sup> April Unknown male suspect selected a box of Seaweed plant feed two £9.99 from the display at Whitehall garden Centre, then walked through the till area making no attempt to make payment. I have no description but CCTV is being viewed to identify the suspect.

Between midnight on the 27<sup>th</sup> April to 14.15 hours Unknown suspect has damaged a front door to a property on Charlwood Road by punching a hole in an attempt to gain entry.

At 15.12 hours on the 7<sup>th</sup> May, a local adult male from Rudloe was issued with a Fixed Penalty Ticket for shouting and swearing at his neighbours.

Between 00.20 hours and 08.35 hours on the 8<sup>th</sup> May, superglue has been put into the lock of a garage in ASHWOOD ROAD, RUDLOE, the owner of the garage had to force entry to the lock and remove it so they could gain access.

Overnight on the 17<sup>th</sup> May unknown suspects have stolen tools by forcing entry into a number of vans parked on Pineway Wood, Colerne.

The Community Policing Team continue to liaise with Notton House School to improve ways of working as Police are called on a fairly regular basis.

Unknown person(s) have attempted to gain entry to the money can in the National Trust car park. The security screws have been damaged but no entry gained.

We have received a number of reports advising that road users are breaching the 7.5 ton weight limit in Lacock. A report has been placed in the Gazette and Herald on this subject.

**Other** - The new Sector Head Inspector Mark Luffman and Deputy Sector Head Sgt Sean Brady are responsible for overseeing The North CPT Hub based at Chippenham, which encompasses Corsham, Chippenham and Calne.

The Force now has a dedicated cybercrime Facebook page. Sgt Paul Harvey is planning to attend an Area Board meeting in the future on behalf of Wiltshire Police to present a short 20-30 minute Power Point ref Cyber Crime threat in Wiltshire, the time of this can be reduced. If there are any local businesses who would value having this information do please e-mail [CPTNorthWiltshire@wiltshire.pnn.police.uk](mailto:CPTNorthWiltshire@wiltshire.pnn.police.uk).

In addition to the Wiltshire Police website, Corsham CPT Facebook has 1700 followers. Please join us either on Facebook or Community Messaging.

**The mobile CCTV van** has been a very useful piece of equipment and can be deployed to show a visible presence preventing criminality and assist with detecting crime. Also deployment in the evenings to assist with any reports related to Night Time Economy. Officers are being encouraged to deploy the CCTV Van within the 3 towns.

**Police Cadets** who are aged 13-16 years of age can attend local events and assisted with community engagement, they are very keen to get involved in future events, please e-mail [CPTNorthWiltshire@wiltshire.pnn.police.uk](mailto:CPTNorthWiltshire@wiltshire.pnn.police.uk)

If you are planning any event and require assistance from the Police to assist, please e-mail [CPTNorthWiltshire@wiltshire.pnn.police.uk](mailto:CPTNorthWiltshire@wiltshire.pnn.police.uk) in advance as you may be required to complete an 'Events Form' and there may also be a cost incurred to ensure that you have dedicated officers throughout. If you would like the Cadets to assist with community engagement at events please e-mail the address above, there is no charge for this.

EVENTS... Don't forget that a toolkit is available from Wiltshire Council which gives fantastic guidance and advice for organizing most types of events, including topics ranging from traffic management to toilets, and gives contact details for which agencies and departments need to be contacted when applying for various licences or road closures. It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>, In essence, all organisers must be responsible for identifying any risks and putting in measures to remove or reduce them.

SPRING IS HERE... As the warmer weather starts to appear it is tempting to throw open the windows and leave doors ajar to allow for the fresh air to flow through, BUT, this is often an open invitation to opportunistic burglars. Please do be mindful about keeping windows closed, many modern windows allow you to lock them whilst slightly ajar and I would urge you to do this if you have the capability to do so. Even if you are only in the back garden having out the washing or mowing the lawn, please ensure that your front door remains locked. Don't give these opportunists any excuse to try their luck at your property.

VEHICLE CRIME... I cannot urge people enough to keep their valuables with them or to simply not take them out when walking through our beautiful countryside. Thieves are frequenting car parks and side roads all over the County and looking out for unattended vehicles. They are notoriously difficult to catch because of the speed they work at and the distance they travel. If you leave your valuables in your car, hidden in a foot well or under a coat they will see it. And we have had recent reports of car boots being broken into and handbags having been taken. This indicates to me that the thieves have watched the owners secure their valuables before heading off on what should be an enjoyable walk. Please strongly consider taking your valuables with you on your walk, or leaving them at home. Police will do all they can, but prevention is often the most successful way to reduce these thefts from occurring.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Prepared by PC 1552 Hazel Anderson  
Community Co-ordinator Corsham, Chippenham and Calne

Sector Head Insp 364 Mark Luffman : [mark.luffman@wiltshire.pnn.police.uk](mailto:mark.luffman@wiltshire.pnn.police.uk)

Deputy Sector Head Ps 1071 Sean Brady : [sean.brady@wiltshire.pnn.police.uk](mailto:sean.brady@wiltshire.pnn.police.uk)

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

## **POLICE COMMUNICATION**

### **In an emergency call 999**

Call 999 if you need an immediate response because:

- A crime is in progress.
- You or someone else is injured or there is a threat to life.
- A serious road traffic collision has taken place.
- Violence is being used.

Call 101 for less serious matters

- To report a crime or issue that does not require an immediate emergency response
- You or someone else are not in immediate danger
- You would like to speak to your local police officer
- You want to provide information about a crime

### **Stop a police officer or PCSO**

Although we cannot take reports of crime on the street we are happy to receive information and give advice.

### **E-mail**

Your local officer can be contacted by e-mail [CPTNorthWiltshire@wiltshire.pnn.police.uk](mailto:CPTNorthWiltshire@wiltshire.pnn.police.uk)

### **Website**

There are a number of forms available on [www.wiltshire.police.uk](http://www.wiltshire.police.uk) where you can pass information.

### **Crimestoppers**

Information can be passed anonymously via Crimestoppers. They can be contacted at [crimestoppers.org.uk](http://crimestoppers.org.uk) or via telephone on 0800 555 111. Their website also provides useful information and crime prevention advice

### **Facebook**

Each town within the Community Policing Team has its own Facebook page, where you can find information about what has been happening in the area. We are unable to take reports of crime through Facebook.

The e-mail address for the Wiltshire North Community Policing Team is  
**[cptnorthwiltshire@wiltshire.police.uk](mailto:cptnorthwiltshire@wiltshire.police.uk)**

Please phone 101 (non emergency) or 999 (emergency) to report any incidents or crimes, reports cannot be taken via the above e-mail address.

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)



**May 2017**

## Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experience local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

**The right healthcare, for you, with you, near you**

## Primary Care Co-Commissioning

At the beginning of April 2017 Wiltshire CCG has taken on full delegated responsibilities for managing local general practices (GP surgeries). This was previously managed by NHS England.

It is widely recognised across the NHS that involving CCGs more in the commissioning of general practice provides an opportunity for offering better, more joined-up care for patients and local populations.

Functions the CCG has taken on include:

- The commissioning and monitoring of General Practices contracts
- Commissioning of local services for the Wiltshire population
- Approval of practice mergers
- Making decisions on local discretionary payments for GP practices
- Making decisions on establishment of new GP practices
- Provision of communications and patient engagement advices to GP practices



More information can be found on the CCGs website – [www.wiltshireccg.nhs.uk](http://www.wiltshireccg.nhs.uk)

## Prescription Ordering Direct (POD)

NHS Wiltshire CCG launched a NHS Prescription Ordering Direct (POD) service on Monday 8 May 2017.

This new service will provide an easy way for people to order their repeat prescription by making a simple phone call from the comfort of their own home – without the need to go into a GP practice or pharmacy.



**Prescription Ordering Direct (POD)**  
A new and convenient way to order your repeat prescription  
**0300 123 6242**

The POD will be staffed by dedicated, experienced and fully trained repeat prescription coordinators and pharmacists from NHS Wiltshire CCG.

When you call the POD telephone line you will talk to a trained coordinator dedicated to taking repeat prescription requests and answering any repeat prescription queries.

They will be able to help you to order only the items that you need, ask you how you are getting on with your medication and alert you if a medicine review is needed.

The POD has been introduced to help reduce the amount of medicine wasted across Wiltshire, as unused prescription medicines cost the NHS in Wiltshire over £2.7million every year. By managing repeat prescriptions orders more efficiently, we can reduce waste and save valuable NHS funds.

The service will also reduce time and workload pressures for GP practices, allowing staff to focus on providing better care to patients.

Don't worry if you already use a repeat prescription service from a pharmacy, you will be able to phone the POD service to order your medicines instead and the POD will arrange for you prescription to be sent electronically to your usual pharmacy and dispensed as normal.

The POD service will be available for patients registered with Lovemead Surgery, Trowbridge from 8 May. Giffords Surgery, Melksham and Castle Surgery, Ludgershall will be joining the scheme in June 2017 and we will keep you updated when more surgeries join.

## Have you consented to have additional information in your Summary Care Record

Summary Care Records is an electronic record of important patient information, created from GP medical records. We are asking patient to improve their patient experience by consenting to have additional information available on their summary care record (SCR).

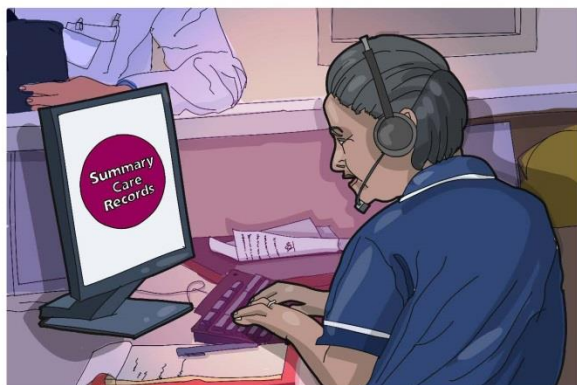
What is additional information?

Essential details about your healthcare can be very difficult to remember, particularly when you are unwell. Having additional information in your SCR means that when you need healthcare, you will be helped to recall this vital information, this includes:

- Your long term health conditions – such as asthma, diabetes, heart problems or rare medical conditions
- Your relevant medical history – clinical procedures that you have had, why you need a particular medicine, the care you are currently receiving and clinical advice to support your future care
- Your personal preferences – you may have particular communication needs, or may have made legal decisions about your care that you would like to be known
- Immunisations – details of previous vaccinations such as tetanus and routine childhood jabs



### GPs use your Summary Care Record to share medical information with other healthcare staff treating you



**We need your permission to add more information to help support your care.**

**Ask reception for a consent form.**

Care professionals in Wiltshire use your Summary Care Record when they are treating you and this currently provides important information about the medicines you are taking, allergies you suffer from and any previous bad reactions to medicines you have experienced.

By consenting to have additional information included in your SCR, means more information will be available to health and care staff when they are treating you and can enhance the care your receive.

**Ask reception for a consent form next time you visit your GP surgery.**







Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.



## Marking a milestone

**An online directory with an extensive list of health and social care services in Wiltshire has almost doubled in size since its launch two years ago.**

The 'Your Care Your Support Wiltshire' website was launched in 2015 and now has 764 entries on the service directory. Services range from hearing aid repair clinics, foodbanks, meal providers, to long term condition support groups.

To make services easy to find, they are grouped around themes such as multiple sclerosis, diabetes, stroke, or palliative care. A hashtag has also been created - #makesomeonewelcome - for groups and clubs identified as going the extra mile in welcoming new people.

During the last two months, 150 directory entries have been added including links to videos about 'Men's Sheds' and 'The Learning Curve'.

Claire Cooper, Information Research and Web Content Officer, said: "Thank you to the volunteers, groups, Community Engagement Managers, Older People and Carers Champions and stakeholders who help keep Your Care Your Support Wiltshire up to date."

## Marking our impact

**Do you want to know the impact of our work in Wiltshire?**

Healthwatch Wiltshire engages with people throughout the county to find out their experiences of using health and social care service. We use this information to feedback to the boards and groups who provide and buy these services.

We have produced a range of 'You Said, We Did' reports to illustrate the work carried out over the last year and what happened as a result of the feedback which people gave to us.

The reports, which cover a range of topics such as complaints, dementia and carers, are available at [healthwatchwiltshire.co.uk](http://healthwatchwiltshire.co.uk)

**Contact us:**  
Tel 01225 434218  
[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)  
[healthwatchwiltshire.co.uk](http://healthwatchwiltshire.co.uk)





**Report to** Corsham Area Board  
**Date of meeting** 25.5.17  
**Title of report** Youth Grant Funding

**Purpose of the Report:**

To update the Area Board on the Youth Funding position, and update on the work of the Local Youth Network Management Group.

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Colerne Choices	£4494	yes

**1. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People Local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

**3. Environmental & Community Implications**

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

4.1 Financial provision had been made to cover this expenditure.

4.2 For 2017/18 Corsham Area Board was allocation is not yet confirmed at the time of writing this report. A verbal reported will be given at the Area Board meeting, subject to notification to the Locality Youth Facilitator.

4.3 It has been assured by Steve Milton, Head of Service for the Communities Team, that a budget can be expected that will cover the grant applications in this report.

4.4 The Corsham Area Board Youth Funding balance for 2017/18; Not Known, tbc.

4.5 All decisions must fall within the Youth Funding allocated to Chippenham Area Board.

## **5. LYN Update report**

5.1 There is an application for Colerne Choices pending from 2016/17 for £4494.

5.2 Overall the Community Led Model currently has a good reach across the Corsham Community Area, and has a range of stakeholders and community partners presenting to offer services and activities to young people locally.

5.3 Mental Health and well-being was the top priority area for young people at the Community Matters event, and will feature highly in the Corsham Local Youth Network Management Group's consideration in 2017/18.

5.4 The Pounds Arts Takeover project group have taken on the task of creating a directory of local activities for young people, which they aim to promote as an integral part of the Summer festival marketing activities. The aim is to post this information on the school website, and on Community Matters website. The LYNMG recognizes there is a challenge to keep this information up to date in as sustainable way, and any assistance from community partners would be welcomed.

5.5 Elaine Bateman and the Students leaders, at Corsham School, have under taken some needs assessment work via Survey Monkey. The responses from the young people re-affirmed the Community Matters priority of Mental Health.

5.6 Solutions they identified Special Educational Needs, Disability, and Employment as key areas of concern. Solutions they suggested where speakers and talks (re mental health and employment), 1 to 1 counselling, and group/life skills workshops (e.g. healthy lifestyles, nutrition).

5.7 The Open Blue Bus aims to deliver outreach work around the community area. Current suggestions for delivery are Rudloe, Potley & Pockeridge, Lacock / Corsham Rd Estate, Thingley Travelers camp, and one other location (tbc). Delivery will take place September November.

5.8 The next Local Youth Network meeting is planned for the 5.6.17.

## **6. Legal Implications**

There are no specific legal implications related to this report.

**7. Human Resources Implications**

There are no specific human resources implications related to this report.

**8. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

**9. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

**10. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
408	Colerne Choices	Needs Led activity program in Colerne area	£4494
<b>Project description</b> The provision for a range of positive activities based on consultation with young people in the Colerne area June 2017-May 2018.			
<b>Recommendation of the Local Youth Network Management Group</b> That the application meets the grant criteria and is approved for £4494.			

**11. Procurement of PAYP for consideration**

There are not procurements to consider.

No unpublished documents have been relied upon in the preparation of this report

**Report Author**

Name, Richard Williams Locality Youth Facilitator  
Email: Richard.williams@wiltshire.gov.uk



<b>Report to</b>	Corsham Area Board
<b>Date of Meeting</b>	25/05/2017
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Box Bowls Club <b>Project Title:</b> Box Bowls Club Equipment Storage facility <a href="#">View full application</a>	£500.00
<b>Applicant:</b> Pickwick Association <b>Project Title:</b> Prettying of Pickwick <a href="#">View full application</a>	£445.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

#### 4. Financial Implications

Financial provision had been made to cover this expenditure.

#### 5. Legal Implications

There are no specific legal implications related to this report.

#### 6. Human Resources Implications

There are no specific human resources implications related to this report.

#### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

#### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

#### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">2372</a>	Box Bowls Club	Box Bowls Club Equipment Storage facility	£500.00

##### Project Description:

Box Bowls Club operate from the Box Recreation area within the village of Box. The Club is provided with a 6 Rink outdoor lawn bowls area which is owned by Box Council. The club is affiliated to Bowls Wiltshire and Bowls England and is open from April - September each year. The club was formed in 1968 and unified into a mixed club in 2003. Members bowl at County and National level with plenty of club and social bowling. The Box Bowls Club membership comprises male and female sports enthusiasts with an age range spanning 14 to 92 years of age. The membership is drawn from a wide geographic area including Melksham Chippenham Colerne Atworth and Corsham. Box Bowls Club actively supports the Box Community providing considerable input to Box Revels and promoting the sport with the local population. The Box Bowls equipment score boards mats etc are currently housed in a wooden shed which was erected in 1993. The pre-season inspection of the equipment shed revealed that the shed presents a health and safety hazard and is no longer fit for purpose. In order to maintain the close relationship with the local community promoting the benefits of active participation in sport Box Bowls Club require an appropriate store that will enable the members to utilise the appropriate Bowls equipment that will enable them to fully exploit the benefits of Lawn Bowls

##### Input from Community Engagement Manager:

- A supporting letter from the applicant is attached at the end of this report



<ul style="list-style-type: none"> <li>The application meets the grants criteria and can be considered for approval</li> </ul>			
Application ID	Applicant	Project Proposal	Requested
<a href="#">2428</a>	Pickwick Association	Prettying of Pickwick	£445.00
<p><b>Project Description:</b>  The primary aim of this project is to enhance the appearance of the village of Pickwick by in the first year installing hanging baskets on nominated lampposts along the A4. Plus taking over the maintenance of grass verges along the A4 under a Section 96 agreement with Wiltshire Council. This will enable us to enter the Its Your Neighbourhood section of the Britain in Bloom competition which Corsham Town Council also enters. A secondary objective to to bring together the village as a number of residents will be involved in this project as volunteers maintaining the verges and watering the plant displays on the lampposts. A third hoped for objective is that this will help reduce the speed of motorists. We currently have an 85th percentile of traffic travelling at in excess of 34 mph in a 30 mph zone.</p> <p><b>Input from Community Engagement Manager:</b></p> <ul style="list-style-type: none"> <li>This application supports the core purpose of the area board which is to support the community to do more for themselves</li> <li>The Wiltshire Council highways officer is supportive of this project</li> <li>The funding is conditional on the section 96 being agreed which the Town Council are supporting</li> <li>This application meets the criteria and can be considered for approval</li> </ul>			
<p><b>Proposal</b>  That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Richard Rogers

Community Engagement Manager

07771547522

[Richard.Rogers@wiltshire.gov.uk](mailto:Richard.Rogers@wiltshire.gov.uk)

## **ONE MINUTE BRIEF – Box Bowls Club – Request for Corsham CAB financial support**

### **Purpose:**

Provide the Box Bowls Club, Box Parish Council and the Corsham Community Area Board (CAB) with the background to the Box Bowls Club replacement storage area Business Case

The request for financial support from Box Bowls Club to the Corsham CAB is to seek £500.00 funding in order to acquire a replacement equipment storage area.

The request for Corsham CAB funding has been submitted in accordance with the current Wiltshire Council procedures and will be presented to the Corsham CAB scheduled for 25 May 2017.

The purpose of the Storage area is to secure Box Bowls Club sports equipment ('Pushers', Mats, Jacks etc).

The location of the storage area is within the perimeter of Box Bowls Club and will be adjacent to the existing hedge.

The current wooden 'ShipLap' Pent Shed was acquired in 1995 and the wood structure is badly decayed. A recent Health and Safety risk assessment has categorized the shed as medium/high risk with a recommendation that the secure storage area be replaced as soon as possible.

Box Bowls Club have insufficient funding to replace the Storage Facility and are seeking funding support from the Corsham CAB in order to acquire the replacement equipment storage area.

### **Scope of the brief:**

Analysis of the following:

- Define the capability gap.
- Determine the Requirement
- Analysis of the options.
- Provide an indication of the replacement acquisition and installation costs

### **Context:**

Located in the beautiful village of Box with spectacular views across the Bybrook valley, the Box Bowling Green is a lovely location that rarely fails to impress. Box Bowls Club is a 6 Rink outdoor lawn green bowls club, affiliated to Bowls Wiltshire and Bowls England and is open from April to September each year.

The club was formed in 1968 and unified into a mixed club in 2003. The membership spans an age range from 19 to 95 years and the catchment area extends throughout North/West Wiltshire. The Club enjoy the benefits of sharing the Box Parish Pavilion

with other Box Community project and clubs. Box Bowls Club attracts approximately 250 members of visiting teams annually and is an example of best practice in showcasing the North Wiltshire area and promoting local tourism. All refreshments for visiting teams are sourced from the local area providing material benefits to the local community.

### **Capability Gap:**

The current Storage area is 22 years old and is approaching the end of its useful life. A recent risk assessment has categorized the shed as follows:

- Pent roof rotted through at rear of shed.
- Floor bearers rotted.
- Rear floor area rotted.
- Supporting framework unstable.

### **Benefits:**

- Security of Box Bowls Club assets.
- Improved Health and Safety for Box Bowls Club members and visiting Bowls Club members.
- Maintain the aesthetics of the Box Bowls location.

### **Requirement:**

Box Bowls Club Require a storage area capable of securing the club owned Bowling equipment.

The Equipment storage area shall be acquired and erected in accordance with the following Requirements Set:

- Confined to an area of 7ft x 9ft – restricted by the surrounding hedge.
- Minimum building size:
  - 5ft x 8ft
- Shiplack construction with timber originating from sustainable sources.
- Pent style roof covered and protected by appropriate polyester mineral felt.
- All weathered surfaces to be treated with appropriate preservative.
- Single Secure access door opening away from the bowls green.
- No windows in order to ensure security access control.
- Supported by appropriate 'Floor Bearers' in accordance with the current best practice.

### **Options**

- **Do Nothing** – the structure represents a Health and Safety Risk that must be mitigated in order to ensure that members of the public are protected in accordance with legislation

- **Do Minimum:**

- Reseal and recover the 'Felt' roof in order to improve and align with current legislation – new felt roof was installed Apr 2107.
- Replace rotted 'Floor Bearers' in order to improve the structural integrity of the shed – the rear 'Floor Bearers' were replace Apr 2017, however the replacement activity placed additional stress on the 22 year old shed and the overall structural integrity has been significantly degraded.
- Re-treat the storage area with wood preserve in order to extend the life of the shed and improve the aesthetics of the area – the shed was repainted Apr 2017.

- **Do Optimum:**

- Replace the 22 year old shed in order to mitigate the Health and Safety risk and improve the security of the Box Bowls Club equipment.

**Costs:**

- Timber Garden Buildings – Leekes, Beanacre Road Melksham - £687.00
- Malvern Garden Buildings – Whitehall Garden Centre Lacock - £620.00
- Timbertack – Intercity Industrial Estate Melksham - £550.00

**Recommendations**

- Make good the current storage area in order to mitigate the immediate Health and Safety Risk – this activity has been delivered as a component of the Green Management Committees work.
- Seek funding of £500.00 from Corsham CAB in order to acquire the services of Timbertack to install and commission a new Storage are in accordance with the Health and Safety Risk assessment.
- Seek support from Box PC in order to comply with the current leasehold tenancy agreement.
- Approach Box Bowls Management Committee in order to seek additional funding to address any shortfall in the Corsham CAB financial approval.

22 April 2017

**ONE MINUTE BRIEF – Box Bowls Club – Request for Corsham CAB financial support**

**Purpose:**

Provide the Box Bowls Club, Box Parish Council and the Corsham Community Area Board (CAB) with the background to the Box Bowls Club replacement storage area Business Case

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The request for Corsham CAB funding has been submitted in accordance with the current Wiltshire Council procedures and will be presented to the Corsham CAB scheduled for 25 May 2017.

The purpose of the Storage area is to secure Box Bowls Club sports equipment ('Pushers', Mats, Jacks etc).

The location of the storage area is within the perimeter of Box Bowls Club and will be adjacent to the existing hedge.

The current wooden 'ShipLap' Pent Shed was acquired in 1995 and the wood structure is badly decayed. A recent Health and Safety risk assessment has categorized the shed as medium/high risk with a recommendation that the secure storage area be replaced as soon as possible.

Box Bowls Club have insufficient funding to replace the Storage Facility and are seeking funding support from the Corsham CAB in order to acquire the replacement equipment storage area.

**Scope of the brief:**

Analysis of the following:

- Define the capability gap.
- Determine the Requirement
- Analysis of the options.
- Provide an indication of the replacement acquisition and installation costs

**Context:**

Located in the beautiful village of Box with spectacular views across the Bybrook valley, the Box Bowling Green is a lovely location that rarely fails to impress. Box Bowls Club is a 6 Rink outdoor lawn green bowls club, affiliated to Bowls Wiltshire and Bowls England and is open from April to September each year. The club was formed in 1968 and unified into a mixed club in 2003. The

membership spans an age range from 19 to 95 years and the catchment area extends throughout North/West Wiltshire. The Club enjoy the benefits of sharing the Box Parish Pavilion with other Box Community project and clubs. Box Bowls Club attracts approximately 250 members of visiting teams annually and is an example of best practice in showcasing the North Wiltshire area and promoting local tourism. All refreshments for visiting teams are sourced from the local area providing material benefits to the local community.

### **Capability Gap:**

The current Storage area is 22 years old and is approaching the end of its useful life. A recent risk assessment has categorized the shed as follows:

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- Single Secure access door opening away from the bowls green.
- No windows in order to ensure security access control.
- Supported by appropriate 'Floor Bearers' in accordance with the current best practice.

### **Options**

- **Do Nothing** – the structure represents a Health and Safety Risk that must be mitigated in order to ensure that members of the public are protected in accordance with legislation
- **Do Minimum:**
  - Reseal and recover the ‘Felt’ roof in order to improve and align with current legislation – new felt roof was installed Apr 2107.
  - Replace rotted ‘Floor Bearers’ in order to improve the structural integrity of the shed – the rear ‘Floor Bearers’ were replace Apr 2017, however the replacement activity placed additional stress on the 22 year old shed and the overall structural integrity has been significantly degraded.
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- **Do Optimum:**
  - Replace the 22 year old shed in order to mitigate the Health and Safety risk and improve the security of the Box Bowls Club equipment.

#### **Costs:**

- Timber Garden Buildings – Leekes, Beanacre Road Melksham - £687.00
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#### **Recommendations**

- Make good the current storage area in order to mitigate the immediate Health and Safety Risk – this activity has been delivered as a component of the Green Management Committees work.
- Seek funding of £500.00 from Corsham CAB in order to acquire the services of Timbertack to install and commission a new Storage are in accordance with the Health and Safety Risk assessment.
- Seek support from Box PC in order to comply with the current leasehold tenancy agreement.
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